



Preliminary Drawing Request

Phone: 800-310-5161 410-346-7200 Fax: 410-346-7796

Date:

Site Address: _____

Customer Name: _____

County: _____

Current Address: _____

Quote Number _____

Plan Number _____

Serial Number _____

Revision Date	Revision #	

Total Amount From Quote Sheet: \$ -

Total from all change orders \$ -

Total Deposit Required \$ -

(Minimum of 10%)

Initial Deposit for Preliminary Plans

(Minimum of \$1000.00) Due Now _____

SAMPLE

We are hereby requesting preliminary drawings for the plan referenced above. Attached is our non-refundable deposit of \$ _____ We are requesting that our sample kit be sent at this time.

Signature Date

Signature Date

(Please check the box that applies)

Construction Manual has been received

Requesting construction manual at this time

Attached form #